

## Budget and Planning Calendar, 2009-10

<u>Date</u>	<u>Campus &amp; District Review/Action</u>	<u>Committee for Budget and Finance Consultation</u>	<u>Board Review/Action</u>
September	Campuses Finalize Spring 2009 Schedule of Classes		
November – December		Review of Budget and Planning Calendar, discussion of budget strategies and resource allocation, and budget development process	
January 9	Governor's Budget Proposal		
January	Chancellor's Council review/revise draft of Budget and Planning Calendar and budget development process; discussion of Governor's Budget; District revenue/expenditure implications.	Review of Governor's Budget and discussion of District revenue and expenditure implications (inform DSGC at its next meeting). Finalize resource allocation recommendation.	Approval of 2009-10 Budget and Planning Calendar, review of Governor's Budget, review of State and District revenue and expenditure implications, and discussion of program and operational priorities.
January/February	Chancellor's Council discussions of budget strategies and allocations. Approve resource allocation.	Continuing discussion of State budget and District revenue/expenditure options.	Board policy discussions/decision regarding budget adjustments which impact existing positions.
February	Legislative Analyst's Office Review of Governor's Proposed Budget		
February	Campuses Finalize Summer Session 2009 Schedule of Classes	Review of preliminary District revenue assumptions and expenditure plans.	Review of preliminary District revenue assumptions and expenditure plans.
February 20	"P1" First Principal Apportionment	Certify to State Controller Apportionment	
February/March	Discussion of budget priorities at Colleges and with Chancellor's Cabinet.	Review of 2008-09 Mid-Year Budget Report	Review of 2008-09 Mid-Year Budget Report
March	Campuses Finalize Fall 2009 Schedule of Classes	Review of Board budget priorities and Districtwide allocations (inform DSGC at its next meeting).	Review/approval of 2009-10 budget priorities and Districtwide allocations.
Mid-March	Run preliminary position control worksheets for 2009-10	Colleges ongoing review of position control	
April			Budget update with Board; review budget assumptions for Tentative budget.
May 8	Site Tentative Budgets completed. Work resumes developing final budget after tentative budget is loaded.		
Mid-May	Governor's May Revise		
May	Review of Governor's May Revise	Review of Governor's May Revise (inform DSGC at its next meeting).	Governor's May Revise; budget priorities, goals and objectives.

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June	District Office completes budget input and prepares Tentative Budget document	Review of 2009-10 Tentative Budget	
June 24			Adoption of 2009-10 Tentative Budget and 2009-10 Gann Limit.
June 25	"P2" Second Principal Apportionment	Certify to State Controller Apportionment	
June-August	Final adjustments to budget are made.		
July	Enactment of 2009-10 State Budget		
August	Legislative Trailer Bills		
August	State Budget Workshop (held after Advance)		
August	2008-09 books are closed. District Office completes budget input and prepares Final Budget document.		
Sept.9			Public Hearing/Adoption of 2009-10 Final Budget.